**I&I Project: Peer Check-In**

**Date: 12th August 2018**

**Time: 10:00 UTC**

**In attendance: Edward, David, Susan, Bovarin**

**Facilitator: David**

**Timer Keeper: Susan**

**Scribe: Everyone/ Edward**

***Plan***

Everyone will share their slides / notes here. Team will spend 20-30 minutes reviewing and leaving comments and then give general feedback on what they think will improve the study done so far.

***Peer Comments***

## ***Bovarin Boukedy***

[Slides attached here](https://drive.google.com/open?id=1hIW5gICDsJ8gIuucQwJqINfqL6aus9jF)

Objective: No specific software to do QC. Bovarin is trying to make an automatic logs that are drilling to check if tools are working properly.

You miss QC, you can miss a lot - QC takes a lot of time (takes 2 hours).

Comments

**Susan:**

The slides are basic and no real explanation of what the project is meant to do.

Maybe including the need, the objectives as well has how the current system works would be beneficial for us to understand the project.

Have any interviews been conducted? Even though you may be one of the users, to empathise with everyone using it, you need their input as well. Think you may be going to the solution already?

**Edward:**

Empathise and Define: Who have you spoken to to define the problem? You need to speak to other users to help you define the problem before you go ahead to ideate/ prototype.

Ideate: It looks like you have immediately started to solve the problem - what different ideas did you think through?

**David:**

No problem statement which make difficult to understand the goal

Under emphasize, there is no feedback from different stakeholders, to qualify the goal

Under define, the rei is some questions, but it is too light

Bovarin Resp:

I didn’t speak with people but I know what are facing everyday.

So will start the survey by tomorrow and see what other colleagues think about my idea.

## ***2. David Pierre***

[Slides attached here](https://drive.google.com/open?id=1-puY_4uPF9-TamxVsl4m2H0WqCsjid_H)

Comments

**Susan:**

Empathise: The need of the Project is clearly stated and a lot of attention has been put in empathising with the users.

Define: The objectives of the project are highlighted but maybe a clear Problem Statement could be included to summarise the need, objective**. (Edward +1).** Stakeholders, roles and objectives are not clear.

The solution will be so cool if it was implemented :) I’d LOVE to see it.

**Bovarin:**

David I see that you are deeply engaged in the project, more details in your presentation helps meet to understand your idea.

-your slide with picture looks like a prototype, it’s gives the clear idea of the project.

## 

## ***3. Edward Opoku***

**The aim**

Goal of this project is to create a data collection strategy to measure what the student journey at ALC looks like. This will ultimately look to determine different clusters of students or drill down to specific students.

**Empathize and Define**

Approach key stakeholders to understand and define what ‘the students journey’ means to them. Easiest to reach currently is the Dean of Students.

He outlined that, from his perspective any data collection strategy on the student journey had to answer the address the following:

1. Where do our students derive value? (ie. are students truly deriving value from our value propositions?
2. Where are we at? (i.e a pulse check on where and how we are delivering?)
3. What don’t we know? (exploring and discovering new hypotheses

Spoke to the Student Wellness Manager to get a better insight into what their understanding of the student journey on his end looks like in line with this - this helped narrowed my scope for the project down to understanding the data collection strategy on defining student wellness.

From this perspective, he defined 3 journeys students take

* Social Transformation (powered by Student Representative Council)
* Psych Education Sessions (powered by student life team)
* ALU Alive Sessions (powered by ALU Alive Ambassadors)

Data collected from these sessions will need to monitor how students are growing in 3 key value propositions:

1. 21st century skills
   1. Leading Self
   2. Engaging Others
2. Values
   1. Integrity
   2. Continuous Learning
   3. Ownership
3. Personalised Learning

Hypotheses are that students that engage here perform better academically, are better at adaptation and are generally happier.

**Problem Statement: Develop a data collection strategy for the Wellness team that captures relevant data points on the 3 programs identified to assess their contribution to the 3 key value propositions**

Next steps:

Need to talk to students to fully define what this looks like and then start to ideate and prototype what kind of framework will exist for this section.

Comments

**Susan:**

Empathise: The interviews conducted seems to have helped reduce the scope. If the intention is for the students to see and get value from the solution, I think it would be very valuable to speak to the students to understand what they would like to see and what a “Student Journey” means for them.

Define: Problem statement is clear and well defined.

**David:**

A clear definition of the goal, the feedback from some interviewees help to focus on the goal.

The pain points/challenges are not clearly establish yet.

How are you going to ‘quantify’ soft skills like values, leadership, etc.

**Bovarin:**

Ed you have a lot of students in ALC, how many students will you take as sample?

I like your subject but I am trying to figure out how you will handle different mind (of students) to get a prototype which reflect the reality.

Yes the subject in clearly define, but slides can help to make it easy for people understand.

Like David presentation, I really dive in the subject.

## 

## ***4. Susan Mani***

[Slides attached here](https://drive.google.com/open?id=1HOfzRP1OTr37Fl2NWohy3CAEHJwko7zz)

Comments

**Edward:**

General - Really like your generally presentation style

Define - A quick visual capturing the current system/ process would have been been great to give some context.

Ideate - Have you considered looking at other tools that track times/ productivity (eg. RescueTime)? Not as a replacement, but to benchmark, help with ideation.

**David:**

Identify the goal : Ensuring proper time capturing to allow a submission to SARS for a refund, an internal process exist already but the filling rate is low -> how to ensure the proper time recording ?

Emphasize : The understanding is that it is not only an issue of recording the time, but as well to understand the existing system as we have question regarding leave/lunch raise by the different interviewees. Extending the interviews to financial department and to other department s that may good use of the system may help to define the proper way of addressing the goal.

Define : Excellent representation which provide a global overview of the issues and stakeholders to succeed

Ideate : the yellow stickers are not easy to read, good generic ideas that can lead to additional ideas to implements and interact with different systems to make the system more innovative.

**Bovarin**

Susan I really like your slides, I am waiting the prototype to see how it will looks like.

***Next Steps***

Meeting set for 22 August 2018 8pm UTC for final presentations